



**Nigerian
Institute of
Town Planners**



**Town Planners
Registration Council
of Nigeria**

23RD
EDITION

MANDATORY CONTINUING PROFESSIONAL DEVELOPMENT PROGRAMME 2022



UYO
30-31 March



AKURE
18-19 May



ILORIN
15-16 June

THEME:

PREPARATION OF BID PROPOSALS AND PROCUREMENT OF TOWN PLANNING SERVICES

1.0 GENERAL INFORMATION

The Nigerian Institute of Town Planners (NITP) and Town Planners Registration Council of Nigeria (TOPREC) cordially invite you to the 2022 Edition of the Mandatory Continuing Professional Development Programme (MCPDP), which will be held at three centres (**Uyo, Akure, and Ilorin**) in the months of March, May and June, 2022, respectively. The programme is one of the capacity building initiatives of the Town Planners' professional arm, the NITP and its regulatory body, TOPREC, as stipulated in our constitution and laws.

The general aim of this Programme is to generate, disseminate and impart knowledge on relevant contemporary issues with a view to enriching the information base and improving the professional competence of Town Planners and related professionals in the built environment.

2.0 THE THEME

The theme for the 2022 Edition of the Mandatory Continuing Professional Development Programme is **Preparation of Bid Proposals and Procurement of Town Planning Services**

Background

We shall pursue (but however, not limit ourselves to) the following subthemes:

SUB-THEME:

- a) Critical review of procurement policies, concepts and practices in Nigeria.
- b) Preparation of bid proposals for Town Planning Services.
- c) Understanding Public Procurements Process for effective Service delivery.

3.0 OBJECTIVES

The objectives of this programme are to:

1. Improve participants understanding of the Preparation of Bid Proposals and Procurement of Town Planning Services.
2. To expose participants to likely and individual challenges related to procurement of Town Planning Services in all spheres.
3. Assess the level of participants' knowledge on public procurement processes for effective bidding of planning services.

4.0 METHODS

The programme is planned to cover two (2) full days:

Training Day 1

Two (2) papers will be presented after the Opening Ceremony and Tea Break

- i. **Paper 1: Critical review of procurement policies, concepts and practices in Nigeria: by Tpl. Prof. Ahmed Adamu, FNITP**
- ii. **Paper 2: Preparation of bid proposals for Town Planning Services.: by Tpl. Waheed Kadiri, FNITP**
- **Lunch Break**

Training Day 2

- a) **Paper 3: Understanding Public Procurements Process for effective Service delivery: by Tpl. Femi Oloruntola, FNITP.**

Other features:

- * Group discussion on all papers 1- 3
- * Plenary Session by all participants

5.0 PARTICIPATION

Participation is open to:

- i. Town Planners in the public service, private practice, Non-Governmental Organizations, Academic and Research Institutions, etc.;
- ii. Technical and professional staff in public and private sectors of the economy who are in related professional disciplines;
- iii. Allied professionals such as architects, surveyors, engineers, builders, quantity surveyors, estate surveyors, environmental health officers, security Agencies;
- iv. Consultants and contractors;
- v. Officials of Ministries of Lands, Housing and Urban Development, Environment, Health, Water Resources, Rural Development, Works and Transport, National Planning, Mineral Resources, Steel Development, Agriculture, Commerce and Industry, Housing Corporations, Federal Capital Territory Administration, NESREA, State Environmental Protection Agencies, Urban Development Boards, Waste Management Authorities, Environmental Protection Boards, Parastatals and Agencies, Officials of Local Governments, Non-Governmental Organizations; Officers and Men of the Police, Army, Navy, Air-Force and Civil Defense;
- vi. Legislators at Federal, State and Local Government levels.

6.0 PARTICIPATION FEES

S/N	Participation Fees	Amount
i.	Early Payment till 28th February, 2022	N 40,000
ii.	Payment from 1st March, 2022	N 45,000
iii.	Payments by non-Members	N 50,000
iv.	Payment at the venue	N 55,000
v.	International Participants	\$ 200

Please note that all payments are to be made to the account details bellow, no cash payment would be allowed:

Account name: NITP Joint MCPDP

Account Number, UBA Bank: 1022494802

All participants who register with the above fees are entitled to course materials; Tea break and lunch for the two days.

7.0 CERTIFICATE OF PARTICIPATION

Certificate of Participation will be issued to all participants at the end of the programme. Note that it is a mandatory Professional training programme and you must attend to get certificate of participation.

8.0 ENQUIRIES

Tpl. Dr. Catherine E. Uloko FNITP, Chairman, MCPDP
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